



ESSENCE REGISTRATION COMPANION GUIDE

Programs and Policy Support – Preventive Medicine Directorate

August 2026



NAVY AND MARINE CORPS FORCE HEALTH PROTECTION COMMAND
• DEFENSE CENTERS FOR PUBLIC HEALTH – PORTSMOUTH

“Protect the People • Protect the Mission”



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Access Level Recommendations

- ESSENCE Access Level selections based on duty location
 - NMCFHPC Applicants: Level I access (no PHI access)
 - DMIS ID Family: All
 - MTF Name: Navy and Marine Corps Force Health Protection Command
 - NEPMU Applicants: Level II access (PHI Access)
 - DMIS ID Family: List DMIS IDs in your AOR; select each separately. (Lists located on next slide.)
 - MTF Name: Navy Environmental Preventive Medicine Unit No. #
 - MTF Applicants: Level II access (PHI access)
 - DMIS ID Family: Parent DMIS ID of your MTF
 - MTF Name: Name of your MTF



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NEPMU Regional DMIS ID List

NEPMU 2

0035, 0038, 0039, 0056, 0068, 0091, 0092, 0100, 0103, 0104, 0107, 0118, 0124, 0260, 0261, 0262, 0265, 0266, 0275, 0301, 0306, 0316, 0317, 0321, 0322, 0328, 0333, 0337, 0344, 0348, 0357, 0358, 0360, 0369, 0370, 0378, 0380, 0381, 0382, 0385, 0386, 0387, 0401, 0404, 0405, 0436, 0508, 0513, 0517, 0518, 0519, 0522, 0525, 0615, 0617, 0618, 0624, 0703, 0858, 1153, 1170, 1660, 1662, 1663, 1664, 1670, 1671, 1959, 1992, 1994, 1995, 6214, 6221

NEPMU 5

0024, 0026, 0028, 0029, 0030, 0126, 0127, 0208, 0209, 0210, 0212, 0217, 0230, 0231, 0232, 0233, 0239, 0269, 0319, 0398, 0406, 0407, 0409, 0410, 0414, 0415, 0509, 1656, 1657, 1659, 6207, 6215, 6216, 6225, 7138

NEPMU 6

0280, 0284, 0285, 0524, 0620, 0621, 0622, 0625, 0701, 0852, 0853, 0861, 0862, 0871, 0873, 1269, 1987, 7032, 7033, 7107, 7288, 8934, 8939

NEPMU 7

0617, 0618, 0624, 0858, 1153, 1170



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Justification Examples

- If Level II access is selected, a text box will appear asking for justification to access PHI.
 - Do not type “need for job that requires me to use ESSENCE” or similar.
 - Need to specifically speak to the need for PHI/PII.

Examples

“Need ESSENCE access with PHI/PII level information to research potentially emerging public health concerns and to support determination of an appropriate public health response. This cannot be achieved without access to PHI/PII level information for my AOR.”

“Need ESSENCE access with PHI/PII level information for surveillance of emerging conditions and reportable medical events in my AOR. This level information is required to fully investigate these events and determine an appropriate public health response, including but not limited to medical event reporting.”



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ESSENCE System Notifications

- Additional guidance documents, fact sheets, and alerts/notifications can be found at <https://carepoint.health.mil/sites/MIP/Pages/ESSENCE.aspx>
- Note: Planned system outages take place monthly beginning Friday evening through Sunday evening (approx. 2000 Eastern Standard Time) for server maintenance and patching.



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